

INVERCLYDE INTEGRATION JOINT BOARD – 21 MARCH 2022

Inverclyde Integration Joint Board
Monday 21 March 2022 at 2pm

PRESENT:

Voting Members:

Alan Cowan (Chair)	Greater Glasgow and Clyde NHS Board
Councillor Jim Clocherty (Vice Chair)	Inverclyde Council
Councillor Lynne Quinn	Inverclyde Council
Councillor Luciano Rebecchi	Inverclyde Council
Councillor Elizabeth Robertson	Inverclyde Council
Simon Carr	Greater Glasgow and Clyde NHS Board
David Gould	Greater Glasgow and Clyde NHS Board

Non-Voting Professional Advisory Members:

Allen Stevenson	Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership
Jane Simcox	On behalf of Sharon McAlees, Chief Social Work Officer
Craig Given	Chief Finance Officer, Inverclyde Health & Social Care Partnership
Dr Chris Jones	Registered Medical Practitioner
Laura Moore	Chief Nurse, NHS GG&C

Non-Voting Stakeholder Representative Members:

Gemma Eardley	Staff Representative, Health & Social Care Partnership
Diana McCrone	Staff Representative, NHS Board
Charlene Elliot	Third Sector Representative, CVS Inverclyde
Christina Boyd	Carer's Representative
Hamish MacLeod	Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group

Additional Non-Voting Member

Stevie McLachlan	Inverclyde Housing Association Representative, River Clyde Homes
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Also present:

Vicky Pollock	Legal Services Manager, Inverclyde Council
Alan Best	Interim Head of Health & Community Care, Inverclyde Health & Social Care Partnership
Anne Malarkey	Head of Homelessness, Mental Health & Drug & Alcohol Recovery Services, Inverclyde Health & Social Care Partnership
Arlene Mailey	Service Manager, Quality & Development, Inverclyde Health & Social Care Partnership
Marie Keirs	Senior Finance Manager, Inverclyde Council
Diane Sweeney	Senior Committee Officer, Inverclyde Council
Colin MacDonald	Senior Committee Officer, Inverclyde Council

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Chair: Alan Cowan presided

The meeting took place via video-conference.

Apologies, Substitutions and Declarations of Interest

Apologies for absence were intimated on behalf of:

Sharon McAlees	Chief Social Work Officer, Inverclyde Health & Social Care Partnership (with Jane Simcox substituting)
Dr Hector MacDonald	Clinical Director, Inverclyde Health & Social Care Partnership
Ann Cameron-Burns	Greater Glasgow & Clyde NHS Board

Ms C Boyd declared an interest in agenda item 9 (Reporting by Exception – Governance of HSCP Commissioned External Organisations).

Prior to the commencement of business the Chair acknowledged the forthcoming Local Government Elections and thanked the Councillors who served on the Board for their contributions and support.

Minute of Meeting of Inverclyde Integration Joint Board of 24 January 2022

There was submitted the Minute of the Inverclyde Integration Joint Board of 24 January 2022.

The Minute was presented by the Chair and checked for fact, omission, accuracy and clarity.

Decided: that the Minute be agreed.

Voting Membership of the Inverclyde Integration Joint Board and Membership of the Inverclyde Integration Joint Board Audit Committee

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of (1) a change in its voting membership arrangements and (2) seeking agreement to appoint one voting and one non-voting member of the IJJB to the IJJB Audit Committee.

The report was presented by Ms Pollock and advised that:

Ms Paula Speirs had recently stepped down as a Non-Executive Director of Greater Glasgow and Clyde NHS Board and that this membership role would now be filled by Mr David Gould, who had been appointed by Greater Glasgow and Clyde NHS (NHS GG&C) Board in terms of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014.

Mr Stevie McLachlan had recently intimated his resignation from the IJJB Audit Committee, and that the Board should appoint one non-voting member to serve.

Mr Simon Carr had been recommended as Vice Chair of the IJJB Audit Committee.

Decided:

- (1) that the appointment by NHS GG&C Board of Mr David Gould as a voting member of the IJJB be noted;
- (2) that Mr David Gould be appointed to the IJJB Audit Committee;
- (3) that Mr Simon Carr be appointed as Vice Chair of the IJJB Audit Committee; and
- (4) that Ms Charlene Elliot be appointed as a non-voting member to the IJJB Audit

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Committee.

Rolling Action List

There was submitted a Rolling Action List of items arising from previous decisions of the IJJB.

The Chair proposed that the first two entries in the list be closed and that the list be refreshed prior to the next meeting with dates added where applicable.

Decided: that the Rolling Action List be noted.

Financial Monitoring Report 2021/22 – Period to 31 December 2021, Period 9

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the Revenue and Capital Budgets, other Income Streams and Earmarked Reserves position for the current year with a detailed report as at Period 9 to 31 December 2021.

The report was presented by Mr Given and noted that the Covid-19 pandemic had created significant additional cost pressures across the HSCP and that the figures presented included projected Covid costs offset against confirmed Covid funding. The report advised that at Period 9 there was a projected underspend of £0.044m in core Social Care budgets and that if approved, will be transferred to the general reserves. With this and the IJJB financial commitments, the IJJB reserves are forecast to decrease in a year by a net £6.630m.

The Board commented on the layout of the report, requesting that underspends in the Health budget be noted alongside underspends in Social Care and Mr Given agreed to this.

Referring to the underspend in Health Services due to vacancies, at paragraph 6 of the report, the Board sought reassurance that this did not impact on service provision, and Mr Stevenson advised that there were no significant adverse effects, commented on the competitive recruitment market and on how staff prioritised their workloads to compensate.

Referring to Employee Costs at appendix 1, the Board sought clarification on the increase from £52m to £59m, whilst noting that at appendix 2 the Alcohol & Drug Recovery Service had seen spending reduce, and enquired if this was related to the Covid pandemic. Mr Given and Mr Stevenson provided a detailed explanation, involving the impact the pandemic had on budgets, recruitment and the back-filling of posts.

The Board enquired if there were any resources specifically targeting the prevention of gambling related suicides, and Ms Glendinning advised that the HSCP had worked with Gamblers Anonymous and Financial Fitness and that staff training had been provided.

Decided:

- (1) that the current Period 9 forecast position for 2021/22 as detailed in the report at appendices 1-3 be noted and that it be noted that the projection assumes that all Covid costs in 2021/22 will be fully funded by the Scottish Government;
- (2) that it be noted that in the event that there are any gaps in funding for Covid costs then the IJJB will review the reserves to meet this shortfall;
- (3) that the proposed budget realignments and virement as detailed in appendix 4 to the report be approved and that officers be authorised to issue revised directions to Inverclyde Council and/or the Health Board as required on the basis of the revised figures as detailed at appendix 5 to the report;
- (4) that the planned use of the Transformation Fund as detailed in appendix 6 to the report be approved;
- (5) that the current capital position as detailed in appendix 7 to the report be noted;

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and;

(6) that the key assumptions within the forecasts as detailed in paragraph 11 of the report be noted.

Inverclyde IJJB Budget 2022/23

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking agreement for the IJJB budget for 2022/23 in line with the Strategic Plan.

The report was presented by Mr Given and advised that the IJJB Scheme of Delegation requires that the IJJB approves an annual budget and that the IJJB Integration Scheme requires that the annual budget is allocated and managed. Inverclyde Council set their 2022/23 budget on 24 February 2022 and confirmed funding for the IJJB for the year, Greater Glasgow & Clyde Health Board are still to confirm their final allocation but have given the IJJB an indicative allocation on 9 February 2022. The report provided a detailed analyses of anticipated cost pressures, funding and service efficiency proposals.

The Board requested that officers consider ring-fencing the money allocated for Carers, and it was agreed that officers would meet with Ms Boyd, the Carer's Representative, outwith the meeting to discuss this matter further.

The Board enquired as to what forward planning was taking place to address future budget constraints, and Mr Stevenson advised that the HSCP were aware of pressure areas and were taking any necessary action, such as spend to save proposals.

Referring to the table at paragraph 6.2 of the report, the Board asked what constituted 'Multi Disciplinary Teams (MDTs)', and an explanation was provided by Mr Best.

The Chair requested that Mr Stevenson provide a verbal update at future meetings on the Transformation Fund and that it be added to the Rolling Action List to be brought to the Board as an item within the next 9 months. Mr Stevenson advised that he would consider including it within his Chief Officer's Report.

Referring to the attached appendix 'Annual Financial Statement 2022/21 to 2025/26', the Board enquired as to how future demand was captured, and Mr Given provided an explanation as to how he reached the figures in the report.

Decided:

- (1) that the content of the report be noted;
- (2) that the anticipated funding of £66.071m from Inverclyde Council, including the additional non-recurring £0.550m transfer, be noted
- (3) that the anticipated funding of £128.564m from Greater Glasgow & Clyde Health Board, which includes £29.350m for Set Aside, be noted;
- (4) that delegated authority be granted to the Chief Officer to accept the formal funding offers from Inverclyde Council and Greater Glasgow & Clyde Health Board;
- (5) that the indicative net revenue budgets of £84.363m to Inverclyde Council and £110.272m, including the 'set aside' budget, to NHS Greater Glasgow & Clyde Health Board to be spent in line with the Strategic Plan be agreed, these figures reflecting the £18.294m of Resource Transfer from Health within Social Care;
- (6) that the use of £0.348m worth of Transformation funding to fund the relevant spend and save proposals, as detailed in paragraph 5.4 of the report, be approved;
- (7) that the Reserve proposals detailed in paragraph 7.3 of the report be approved;
- (8) that officers be authorised to issue related Directions to the Greater Glasgow & Clyde Health Board and Inverclyde Council;
- (9) that approval be given to the updated financial plan contained within the annual financial statement at appendix 6; and
- (10) that the Transformation Fund be added to the Rolling Action List, with verbal

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updates provided by the Chief Officer at future meetings.
Ms Eardley joined the meeting at this juncture.

Unscheduled Care Commissioning Plan (Design & Delivery Plan 2022/23 – 2024/25)

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking approval for the appended 'NHS Greater Glasgow & Clyde Unscheduled Care Commissioning Plan and Design & Delivery Plan 2022/23 – 2024/25'.

The report was presented by Mr Best and advised that the Plan ensures that Inverclyde HSCP, along with the other HSCPs who fall within the remit of Greater Glasgow & Clyde Health Board, make full use of their powers and responsibilities, and that since the start of the coronavirus pandemic there had been considerable change in health and social care systems. The Plan sets out aimed responses to pressures and how future demand will be met.

The Board, whilst commenting favourably on the Plan, expressed reservations that expectations may be set too high, and Mr Stevenson provided reassurance that, although early days, the Plan was worth following.

The Board enquired as to how the success of the Plan would be measured, and Mr Stevenson provided an overview of the data analysis in place. The Chair requested that the Board be provided with an annual update report.

There was discussion on GP services and the increasing role of Advanced Nurse Practitioners (ANPs) within service provision, with Mr Stevenson and the Chair emphasising the importance and value of ANPs.

Ms McCrone left the meeting during consideration of this item of business.

Decided:

- (1) that approval be given to the Design & Delivery Plan 2022/23 – 2024/25, appended at appendix 1, as the updated and refreshed Board Wide Unscheduled Care Improvement Programme;
- (2) that (a) approval be given to the financial framework detailed at section 7 of the updated Plan and (b) the substantial financial shortfall be noted, where of the £11.128m required only £5.089m of funding has been identified on a recurring basis across GG&C level, resulting in a funding gap of £6.039m of which Inverclyde HSCP's share is £163,078, as detailed at Annex C to the report;
- (3) that (a) the performance arrangements, to report on and monitor progress towards, delivery of the Plan, and (b) that all six Integrated Joint Boards who come under GG&C NHS Board are receiving similar updates, be noted; and
- (4) that (a) a performance report be brought to the Board at the end of the first year and (b) officers give consideration to the merits of an annual performance update report.

Update on Implementation of Primary Care Improvement Plan

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (a) providing an update on the progress of, and financial plans associated with, the Primary Care Improvement Plan (PCIP), and (b) advising the Board of the publication of the Plan, with an attached electronic link.

The report was presented by Mr Best and advised that since the last update the HSCP has updated the local PCIP and progressed plans around vaccinations, Urgent Care (ANPs), Pharmacotherapy Hub and Community Treatment and Care Services.

Referring to the table at paragraph 5.1 of the report 'Estimated costs of full delivery of

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all MOU Commitments' and the financial balance proposals, the Board sought reassurance that the proposals would not impact on service provision. Mr Best advised that by focussing on allocating care appropriately, financial balance could be maintained with no impact on service provision. Ms Moore added that all areas were working collaboratively and emphasised the importance of the complete patient pathway. The Chair commented that he hoped the Board were getting a strong sense of assurance that the Plan was well considered.

Decided:

- (1) that the progress made in delivery of the 2020/21 Primary Care Improvement Plan be noted;
- (2) that the current plans for implementation of the Primary care Improvement Plan be agreed;
- (3) that the overall indicative Primary Care Improvement Fund financial commitments for 2021/22 be noted; and
- (4) that, due to the imperative associated with deploying resources, it is recommended that, with the engagement with local GP Sub representatives, an update will be presented at a future meeting regarding the reserves and formulation of a spend plan.

CPC Annual Report 2020-21

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of the publication of the Inverclyde Child Protection Committee's Annual Report 2020-21, a copy of which was appended to the report for consideration.

The report was presented by Ms Simcox, and detailed the remit of the Child Protection Committee and noted that the Annual report had been accepted by Inverclyde Child Protection Committee, Inverclyde Chief Officer's Group and Inverclyde Health and Social Care Partnership.

A typographical error at paragraph 2.2 was noted, and it was clarified that the Annual Report appended covered March 2020 to March 2021.

The Chair requested that thanks and appreciation be conveyed at to all staff involved in protecting children in Inverclyde.

Decided:

- (1) that the content of the report be noted; and
- (2) that thanks and appreciation be conveyed to all staff involved in protecting children in Inverclyde.

Age of Criminal Responsibility (Scotland) Act 2019

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of the implementation of the Age of Criminal Responsibility (Scotland) Act 2019.

The report was presented by Ms Simcox and advised that the intention of the Act is to protect children from the harmful effects of early criminalisation while ensuring that incidents of harmful behaviour by children under 12 can be investigated effectively and responded to appropriately.

Decided: that the (a) content of the report, and (b) enactment of the Age of Criminal Responsibility (Scotland) Act 2019 on 17 December 2021, be noted.

Dementia Care Co-ordination Programme Update

There was submitted a report by the Interim Corporate Director (Chief Officer),

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Inverclyde Health & Social Care Partnership providing an update on the Inverclyde Dementia Care Co-ordination Programme.

The report was presented by Ms Malarkey and provided a history of the Programme and detailed priority areas for improvement, actions being implemented and a programme measurement plan. Providing a verbal update to the report, Ms Malarkey advised that the Scottish Government have commissioned an external evaluation of the Programme which will take place over the next 6 months, and that the resulting report will be shared throughout Scotland and brought to the Board when ready.

Referring to table 3 at paragraph 4.5 of the report 'Proportion of people referred who received a minimum of one year's PDS' (post diagnostic support), the Board asked what measures had been taken to improve the outcomes for Inverclyde; noting that the figures for the last three years had been lower than both Scotland and NHS GG&C. Ms Malarkey advised that this area had seen substantial progress, mainly due to an increase in the number of Link Workers, and that in October 2021 there had been 85 people on the waiting list, which had now reduced to 32, with 105 referrals received within the same time period.

Decided:

- (1) that the content of the report and the achievements of the Programme be noted;
- (2) that the end of Programme planning be noted; and
- (3) that the proposed sustainability plans for beyond March 2022 be noted.

Care Homes Assurance Themes and Trends Report

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (a) highlighting the emergent themes and trends identified from care assurance visits undertaken in the 13 older adults care homes across Inverclyde in November and December 2021, and (b) identifying areas of good practice and areas for improvement.

The report was presented by Ms Moore and provided an analysis of the output from the Care Home Assurance Tool (CHAT) visits. The Board viewed a presentation by Ms Moore on this matter.

The Chair praised the presentation and the outcomes that arose from the CHAT visits, particularly those concerning infection control.

Referring to paragraph 4.4 of the report, 'Areas of Strength' and the tenth bullet point 'The majority of homes are over 85% compliant for their IPC (Infection Prevention Control) and COVID training', the Board sought clarification on the number of homes who were compliant. Ms Moore advised that about 9 homes had been compliant, and provided a detailed overview of the measures taken with regard to the other homes.

The Board requested that officers consider a press release expressing the positive nature of the report and praising the staff involved.

The Board asked if the care homes had been welcoming of the CHAT visits, and Ms Moore assured that they were and that working relationships had developed and improved.

The Chair thanked all staff involved with the CHAT visits and requested that officers provide an update the Board on this matter at a future meeting.

Councillors Robertson and Quinn and Ms Elliot left the meeting during consideration of this item of business.

Decided:

- (1) that the content of the report and presentation be noted;
- (2) that thanks and appreciation be conveyed to all staff involved in the CHAT visits; and
- (3) that it be remitted to officers to provide an update to the Board on this matter at a

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future meeting.

Chief Officer's Report (Verbal Update)

Mr Stevenson provided a verbal update which included:

Covid pandemic – remains very challenging due to the R number being 1.3, staff sickness levels and the impact on service users;

delayed discharges – the service was still operating within its traditional winter period, and although the pandemic was having an impact, staff were fully sighted on maintaining flow at the hospital;

recruitment for the Chief Officer post – recruitment was now ongoing and moving towards shortlisting, with interviews scheduled for April, and the Board would be updated in due course.

The Chair thanked Mr Stevenson for his update.

Minute of Meeting of IJB Audit Committee of 24 January 2022

There was submitted the Minute of the Inverclyde Integration Joint Board of 24 January 2022.

The Minute was presented to the Audit Committee Chair and checked for fact, omission, accuracy and clarity.

Mr Carr, the Vice Chair of the IJB Audit Committee, provided a brief feedback on the main issues discussed at their Committee meeting held at 1pm, noting that it had been a positive meeting.

Decided: that the Minute be agreed.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs 6 and 9 of Part I of Schedule 7(A) of the Act.

Reporting by Exception – Governance of HSCP Commissioned External Organisations

There was submitted a report by the Interim Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on matters relating to the HSCP Governance process for externally commissioned Social Care Services for the reporting period 20 November 2021 to 21 January 2022.

The report was presented by Mr Stevenson and appended the mandatory Reporting by Exception document which highlighted changes and updates in relation to quality gradings, financial monitoring or specific service changes or concerns identified through submitted audited accounts, regulatory inspection and contract monitoring.

Updates were provided on establishments and services within Older People, Adult and Children's Services.

Ms Boyd declared a non-financial interest in this item as a Director of Inverclyde Carer's Centre. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence at the meeting or her participation in the decision making process.

Decided:

(1) that the Governance report for the period 20 November 2021 to 21 January 2022 be noted; and

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(2) that members acknowledge that officers regard the control mechanisms in place through the governance meetings and managing poorly performing services guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

Councillor Luciano Rebecchi

Having thanked Councillors and noted the forthcoming Local Government Elections at the commencement of business, the Chair acknowledged Councillor Rebecchi's retirement from Local Government and paid tribute to his length of service, passion and commitment, and the strong sense of locality that he brought to meetings, and wished him well in his retirement. Councillor Rebecchi responded with thanks.